

## CURRICULUM STATUTE OF EUROAKADEEMIA

The curriculum statute of Euroakadeemia is established on the basis of the Statutes of Euroakadeemia and pursuant to Universities Act, Institutions of Professional Higher Education Act and the Standard of Higher Education. The preparation, opening, amendment and closure of continuing education curricula is conducted in keeping with Adult Education Act, Continuing Education Standard and the Rules for the Organisation of Continuing Training at Euroakadeemia. If possible, the opening and development of curricula at Euroakadeemia is conducted on the principle of curricula integration.

### I. GENERAL PROVISIONS

1. The Curriculum Statute (hereinafter the Statute) regulates the requirements for the structure, content and quality of the degree course curricula at Euroakadeemia and the rules and procedures for the preparation, opening, amendment, development and closure of curricula.
2. Degree studies are conducted at Euroakadeemia pursuant to professional higher education and Master's curricula. Continuing education as defined by Adult Education Act is conducted pursuant to continuing education curricula.
3. A curriculum is the basic document for studies establishing the objectives of the instruction, the expected learning outcomes, the standard period and volume of studies, the conditions for the commencement of studies, the language of instruction, the list and volume of subjects, the options and conditions for electives, opportunities for specialisation, the volume of major and minor specialities and the conditions for the completion of studies.
4. Terms:
  - 4.1. Syllabus – a short introduction of the subject including the code and volume of the subject, a short description of the content and independent work, objectives and learning outcomes, compulsory and recommended reading list, the form(s) and method of assessment, the name of the lecturer;
  - 4.2. Credit test – the undifferentiated assessment method of the achievement of the learning outcomes or the practical work, a form of assessment;
  - 4.3. Examination, graded credit test – the differentiated 6-grade assessment method of the achievement of the learning outcomes or the practical work, a form of assessment;
  - 4.4. E-learning – an interactive form of studies with the instruction conducted by means of various IT tools and learning environments;
  - 4.5. Assessment method – a form of proving the achievement of learning outcomes (e.g. oral or written exam, credit test, test, paper, essay, groupwork, report, presentation, coursework, defence etc);
  - 4.6. Assessment criterion – the instruction and basis for the description of the expected level and extent of the achievement of the learning outcomes proven by the assessment method;
  - 4.7. Independent work – the student's independent acquisition of knowledge and completion of tasks (problem solution) under a lecturer's supervision;
  - 4.8. Classroom teaching – a lecture, seminar, practical training, e-learning, study trip or instruction conducted by other means defined in the syllabus organised to achieve the learning outcomes that is attended by both the student and the lecturer. Lectures are usually aimed at the mediation of theoretical knowledge while seminars, practical trainings and study trips are

intended for the implementation of the knowledge acquired in the lecture and/or the development of practical skills;

- 4.9. Minor speciality – a part of the curriculum in the same or other field of study as in the major speciality allowing the students to acquire further skills and knowledge to work in the field of the minor speciality and continue their studies on the next academic level;
- 4.10. Module – a unit for organising courses within the curriculum on the basis of content grouping subjects together into a cluster, a module may alternatively also consist of a single subject;
- 4.11. Practice/internship – practical work to acquire work experience under a supervisor’s supervision, the implementation of acquired skills and knowledge in a work environment;
- 4.12. Optional course – a subject selected by the student among the curricula at Euroakadeemia or some other higher education institution, incl. universities abroad;
- 4.13. Elective course – a subject selected by the student from the list of subjects established in the curriculum based on the objective of the curriculum and related to the respective field of study;
- 4.14. Learning outcomes (results) – the minimum level of the skills, knowledge and attitudes described in the curriculum, module or subject that are acquired as a result of learning;
- 4.15. Subject – the systematised amount of knowledge dealing with a specific academic field or a part of it that is acquired in various forms of instruction;
- 4.16. Language of instruction – the language in which the instruction is conducted and the knowledge of which allows the achievement of the learning outcomes of the curriculum;
- 4.17. Joint curriculum – basic document for studies regulating the instruction in two or more higher education institutions that have jointly developed and approved the joint curriculum.
- 4.18. The definition of any terms not listed in clause 4 will be conducted pursuant to the legal definition or to the respective definition in other documents of Euroakadeemia or, where there are none, to the common meaning of the word.
5. The curricula of Euroakadeemia are in the following curriculum groups of the Standard of Higher Education broad groups of studies:
  - 5.1. Broad group of studies Humanities and Arts, curriculum group Languages and Cultures, professional higher education curriculum “Translator”;
  - 5.2. Broad group of studies Humanities and Arts, curriculum group Arts, professional higher education curricula “Interior Design” and “Fashion Design”;
  - 5.3. Broad group of studies Social Studies, Business and Law, curriculum group Social Studies, professional higher education curriculum “International Relations”;
  - 5.4. Broad group of studies Social Studies, Business and Law, curriculum group Social Studies, professional higher education curriculum “Business Administration” and Master’s curriculum “Economy and Business Administration”;
  - 5.5. Broad group of studies Services, curriculum group Environmental Protection, professional higher education curriculum “Environmental Specialist” and Master’s curriculum “Environmental Protection” (minor specialisation “Environmental Policy”).
  - 5.6. In the curriculum named in clause 5.1, the instruction is conducted in Estonian and Russian, in curricula named in clauses from 5.2 to 5.5, the instruction is conducted in Estonian, Russian and English.

## II. STRUCTURE OF THE CURRICULUM

## 6. Volume of studies

- 6.1. The volume of a subject is calculated in the European Credit Transfer and Accumulation System (ECTS) credit points with one (1) credit point equivalent to 26 hours of study by the student.
- 6.2. The volume of studies in one year is 60 ECTS equivalent to 1,560 hours of work spent by the student on the studies.
- 6.3. The general volume of curricula at Euroakadeemia are regulated as follows:
  - 6.3.1. Professional higher education curricula – 180 ECTS with the nominal period of studies three (3) years, specialties of the arts – 240 ECTS with the nominal period of studies four (4) years;
  - 6.3.2. Master's curricula – 120 ECTS with the nominal period of studies two (2) years or 60 ECTS with the nominal period of studies one (1) year.
  - 6.3.3. The total volume of professional higher education and Master's studies is 300 ECTS with the nominal period of studies at least five (5) years.

## 7. The structure of curriculum

- 7.1. The volume of the modules is established upon the preparation of the curriculum based on the characteristics of the speciality.
  - 7.1.1. The volume of the major specialty (including the thesis required for graduation) constitutes at least 50% of the total volume of the curriculum established for the student.
  - 7.1.2. The volume of the minor specialty is at least 45 ECTS irrespective of whether the minor speciality is acquired in the course of one or several levels of studies.
  - 7.1.3. The volumes of compulsory, optional and elective subjects are established in the modules. The total volume of electives within the curriculum must exceed the credit point volume of compulsory electives by at least 1.5 times. The electives may be included in the compulsory major and minor course modules.
- 7.2. Professional higher education curriculum
  - 7.2.1. In professional higher education, practice constitutes at least 15% of the volume of the curriculum.
  - 7.2.2. In professional higher education, the diploma thesis constitutes at least 10 ECTS of the volume of the curriculum.
- 7.3. Master's curriculum
  - 7.3.1. Master's studies include a period of practice needed to achieve the learning outcomes with the respective volume established in the curriculum.
  - 7.3.2. The Master's thesis constitutes at least 25 ECTS of the volume of studies established in the curriculum.
- 7.4. The curricula consist of the following modules:
  - 7.4.1. Modules of the major subjects, including
    - 7.4.1.1. The module(s) of general subjects;
    - 7.4.1.2. The module(s) of specialty subjects
    - 7.4.1.3. The module(s) of foreign languages;
  - 7.4.2. Modules of the minor subjects, including
    - 7.4.2.1. The module(s) of the minor specialty;
    - 7.4.2.2. The module(s) of specialisation;

- 7.4.2.3. The module(s) of elective subjects;
- 7.4.3. The module(s) of optional subjects;
- 7.4.4. The module(s) of practice(s);
- 7.4.5. The module of the final thesis.

### III. THE PREPARATION AND OPENING OF A CURRICULUM

- 8. The preparation of the curriculum is based on the list of the group of studies and fields of studies established by the Standard of Higher Education. The curriculum is established on the formula provided by the Ministry of Education and Research. The curriculum includes the title page and modules. The curriculum is supplemented with the list of lecturers with their respective qualification and the names of the subjects they are to teach.
- 9. The opening of a curriculum requires a justified need for the given curriculum together with the sufficient academic and financial resources. The opening of a curriculum is initiated by the faculty. The opening of a curriculum must be preceded by the following:
  - 9.1. A study of the need for the given specialty or specialisation including the opinion of the representative of the employers or professional association on the aims and feasibility of the curriculum and on the need for the respective specialists.
  - 9.2. An assessment of the association of the specialty with the fields of studies and areas at Euroakadeemia;
  - 9.3. The availability and employment of lecturers with the respective qualification;
  - 9.4. The assessment and feasibility study of the resources needed for the implementation of the curriculum;
  - 9.5. The opinion of at least one expert or organisation outside Euroakadeemia.
- 10. In order to open a curriculum, the faculty will present the initial application for the opening of the curriculum approved by the faculty council and the draft of the curriculum to the curriculum committee by 31 August of the preceding year, in other words, at least one (1) year before the commencement of the planned instruction.
  - 10.1. The curriculum committee includes the Vice-Rector of Academic Affairs, the dean or the deputy dean of the faculty or the coordinator of the faculty and the representative of the council of the faculty.
    - 10.1.1. The curriculum committee is led by the Vice-Rector of Academic Affairs;
    - 10.1.2. If necessary and with the consent of all committee members, the curriculum committee may include experts from outside the academy.
    - 10.1.3. The curriculum committee members have equal voting rights.
- 11. The curriculum opening application will include the following information:
  - 11.1. The name of the head of curriculum or the person preparing the curriculum or responsible for its implementation;
  - 11.2. The justification for opening the curriculum, including the currency and compliance of the curriculum with the development plan of Euroakadeemia and the faculty, similarly with the national strategies;
  - 11.3. The objectives and learning outcomes of the curriculum;

- 11.4. The connectedness of the curriculum with the present curricula, a description of the internal cooperation and interdisciplinarity within Euroakadeemia;
- 11.5. An explanation of the competitive advantages over present curricula in the faculty, Euroakadeemia, in other Estonian higher education institutions as well as in the international context;
- 11.6. The analysis of the target groups and labour market and a possible marketing plan;
- 11.7. A description of the resources needed for the implementation of the curriculum, including the financing and its sustainability, the present and required human resources, other necessary resources;
- 11.8. Possible agreements with other Estonian or foreign higher education institutions, partners, employers and other stakeholders;
- 11.9. A description of the risks related to the implementation of the curriculum and the possible mitigation measures.
12. The curriculum committee will assess the preliminary application within one (1) month after its submission.
  - 12.1. The assessment may be positive or negative and the respective written justification will be sent to the head of curriculum.
  - 12.2. In case of positive assessment result, a draft curriculum will be written together with the curriculum on the prescribed form and the head of curriculum will submit it together with the proposal to Euroakadeemia Senate (hereinafter the Senate) for their recommendation to open the new curriculum within one (1) month after the assessment result by the curriculum committee.
  - 12.3. Negative assessment must be justified with the deficiencies of the preliminary application and curriculum draft project clearly highlighted. In case of negative assessment, the curriculum draft project will not be submitted to the Senate until the given deficiencies have been corrected and a positive assessment result to the application has been received from the curriculum committee.
13. The curriculum draft must include the following:
  - 13.1. Broad group of studies, field of study, specialty and level of higher education, the aim of instruction, nominal period of study, learning outcomes;
  - 13.2. Requirements for the commencement of studies;
  - 13.3. A list of subjects with their respective volume in credit points;
  - 13.4. A short description of the content of the subjects;
  - 13.5. The structure of the curriculum – modules, the division of subjects into general subjects, specialty subjects, electives and also optional courses, if necessary; similarly the modules of specialisation or minor specialty;
  - 13.6. The possibilities and conditions for selecting subjects;
  - 13.7. Comparison of the learning outcomes of the curriculum with the learning outcomes of cycles of higher education included in Annex 1 of the Standard of Higher Education.
  - 13.8. The time schedule of the curriculum;
  - 13.9. The requirements for graduating from the curriculum;
  - 13.10. The list of the main study books and other learning materials, including their availability in Euroakadeemia library.

- 13.11. A list of the lecturers planned for the instruction and their respective qualifications;
- 13.12. The financial calculation for the implementation of the curriculum.
14. Having received the recommendation by the Senate, the new curriculum will be approved by the board of MTÜ Eesti Euroinfo Ühing (hereinafter Ühing) within one (1) month following the Senate recommendation. Upon opening the curriculum in a new curriculum group, Euroakadeemia will submit the application for the right to provide instruction in the new curriculum to the Ministry of Education and Research at least nine (9) months prior to the beginning of the new academic year.
15. Upon receiving the right to provide instruction, the curriculum will be implemented from the following academic year.
16. The head of curriculum will submit the curriculum approved by the Senate and the board of Ühing with the respective Annexes electronically to the Department of Academic Affairs.
17. The Department of Academic Affairs will submit the application of the approved curriculum to the Ministry of Education and Research for registration in the Estonian Education Information System (EHIS), enter the curriculum in the study information system of Euroakadeemia (hereinafter ÖIS) and publish it on Euroakadeemia website one (1) week after the curriculum registration.

#### IV. JOINT CURRICULUM

18. In case of a joint curriculum, the present regulation will be applied insofar as it is not regulated in the joint curriculum agreement.
  - 18.1. In case a part of the joint curriculum is conducted in another Estonian higher education institution, the given parts of the joint curriculum must comply with the respective requirements of the given higher education institution.
  - 18.2. In case a part of the joint curriculum is conducted in a foreign Estonian higher education institution, the parts of the joint curriculum conducted in different countries must comply with the respective requirements in the given states.
19. The joint curriculum agreement includes the following information:
  - 19.1. The basis for the joint regulation of studies, the terms and regulations for the graduation, provision of qualification, issuance of graduation certificate and the respective duplicates;
  - 19.2. The language or languages of instruction;
  - 19.3. The joint basis for quality assurance, including the regulations for curriculum development and external evaluation;
  - 19.4. The rights and obligations of students and lecturers, the counselling and support systems related to studying and teaching in various higher education institutions and the procedure for the settlement of disputes;
  - 19.5. The bases and procedures for the instruction and funding of the respective organisational activities, including the terms and regulation of funding the instruction conducted in a foreign higher education institution, the terms and regulation of the establishment of tuition fees as well as the exemption thereof, concessions and study allowances;
  - 19.6. The distribution of responsibility among the higher education institutions participating in the joint curriculum defining the leading partner and other partners, including the fact that all participating institutions must conduct at least 20% of the agreed volume of the curriculum;
  - 19.7. The terms and conditions for the termination of the joint curriculum contract, including the responsibilities of the higher education institutions to ensure the continuation of the students' studies.

#### IV. THE DEVELOPMENT AND AMENDMENT OF CURRICULUM

20. Curriculum development is defined as the planning and preparation, opening and implementation, evaluation and improvement of the curriculum. The head of curriculum is responsible for the curriculum development, including its compliance with all requirements stipulated by legislation.
21. Curriculum development is conducted by the council of the faculty with the aim of including the lecturers, students and employers in the development and thus ensuring the consideration of the labour market development and the expectations of the students and the employers. The opinions of experts are implemented, if necessary.
22. The head of the faculty is responsible for the regular curriculum development. The work of the head of the faculty is guided by the principle that curriculum development is based on the analysis of the current situation and the development must be regular.
23. At least once a year, the head of curriculum:
  - 23.1. Assesses the compliance of the curriculum content with the objectives and learning outcomes;
  - 23.2. Analyses the results of the feedback questionnaires conducted among students and lecturers and makes the respective proposals to develop or amend the curriculum;
  - 23.3. Checks the availability of the lecturers with the respective qualification, including foreign lecturers;
  - 23.4. Assesses the currency and availability of compulsory reading texts;
  - 23.5. Analyses the consideration of external evaluation results in curriculum development and the process of implementation of the proposed improvements;
  - 23.6. Conducts the analysis of the topics, content and level of diploma theses and makes the respective proposals for the improvement of the curriculum and the content and level of diploma theses;
  - 23.7. Assesses the state of the learning environment and makes the respective proposals for its improvement (information technology, labs, software, databases etc).
24. At least once in three (3) years, the head of the faculty:
  - 24.1. Compiles the curriculum development action plan;
  - 24.2. Evaluates the results of the feedback questionnaires conducted among alumni and employers and makes the respective proposals for curriculum development;
  - 24.3. Evaluates the content of the practice and makes the respective proposals for its development;
  - 24.4. Analyses the admission requirements and makes the respective proposals for their development, if necessary;
  - 24.5. Writes a summary of the curriculum development in the past three (3) years and the action plan for the next period.
25. A proposal to amend the curriculum is made by the head of the faculty to the curriculum committee with regard to the general development of the field (specialty, specialisation), and the pertinent proposals by the council of the faculty, employers, students and other stakeholders. In case the curriculum amendment concerns subjects that are included also in other curricula, the given amendment must be approved by the respective faculties prior to the submission to the curriculum committee and, if necessary, introduce the amendments also in the respective curricula.

26. Amendments related to the general subjects of the curricula are coordinated by the faculty responsible for the subject together with the curriculum committee.
27. Curriculum amendment is defined as follows:
  - 27.1. The amendment of the structure and content of the curriculum up to 30% in total;
  - 27.2. The amendment of the objectives and/or learning outcomes of the curriculum;
  - 27.3. The amendment of the language of instruction in case it is accompanied by changes in the structure and content of the curriculum;
  - 27.4. The amendment of the admission requirements of the curriculum;
  - 27.5. The amendment of the volume (ECTS) of a subject or module;
  - 27.6. The addition of a new subject, module, minor speciality or specialisation;
  - 27.7. The amendment of the name of a subject in case it is accompanied by changes in the objective or learning outcome of the subject;
  - 27.8. The closure of a subject, module, minor specialty or specialisation.
28. The specification of the name of a subject is not considered a curriculum amendment in case the content and volume of the subject remain the same. Similarly, redactorial changes in the textual part of the curriculum are not considered a curriculum amendment.
29. The curriculum amendment proposal must be justified in the explanatory letter. If necessary, the proposal is supplemented by a financial estimate.
30. The curriculum committee will assess the amendment proposal within one (1) month after the submission.
  - 30.1. The assessment may be positive or negative and the respective written justification will be sent to the head of curriculum.
  - 30.2. In case of positive assessment, the head of curriculum will present the amendment proposals to the Senate and the board of Ühing for approval.
  - 30.3. Negative assessment must be justified with the deficiencies clearly highlighted. In case of negative assessment, the amendment proposals will not be submitted to the Senate until the given deficiencies have been corrected and a positive assessment result to the application has been received from the curriculum committee.
31. At the request of the head of curriculum and with the approval of the Senate, curriculum amendments are approved by the board of Ühing. As a result of the curriculum amendment, there will be a new version of the curriculum. The decision by the board of Ühing on the curriculum amendment determines the academic year when the new curriculum version will take effect.
32. The Department of Academic Affairs will submit the curriculum amendments to the Ministry of Education and Research for registration. Following the registration, the Department of Academic Affairs will enter the new curriculum version in EHIS and ÖIS and publish it on Euroakadeemia website one (1) week after the registration of the new version of the curriculum.
33. The implementation of the curriculum amendments
  - 33.1. The amended curriculum will be implemented after the confirmation of the registration by the Ministry of Education and Research in the following year of admission.
  - 33.2. The credit points collected for subjects or module in the curriculum of earlier years of admission are valid pursuant to the study agreement.



- 33.3. The compliance of the subjects passed on the basis of the curricula of earlier years of admission and the respective collected credit points with the learning outcomes of the amended curriculum is assessed and approved by APEL (VÕTA) committee on the proposal of the faculty.
- 33.4. In case a new minor specialty or specialisation is added in the curriculum, it will be implemented in the new year of admission. It applies to earlier years of admission only in case the minor specialty module or subjects of specialisation can be passed within the academic years and nominal period of study left until graduation.
- 33.5. The curriculum amendments generally take effect in the new academic year. The curriculum version valid for new admissions must be approved by June 1 at the latest and entered in EHS and ÕIS by July 1 at the latest.
34. In case the curriculum amendment is concerned with a student's curriculum, a mutually signed Annex is added to the study agreement between the student and Euroakadeemia.
35. A new syllabus is compiled for a new subject in Estonian and in the language of instruction. The syllabus is compiled by the faculty of the lecturer responsible for the subject on the form provided in Annex of the Statute. The syllabus is approved by the council of the respective faculty. The main information of the subject in Estonian and English is first entered in ÕIS by the Department of Academic Affairs. Further changes in the syllabus and information of the subject are made by the responsible lecturer or the Department of Academic Affairs.
36. The earlier version of the amended curriculum is archived on ÕIS and in the archive of Euroakadeemia when there are no students studying according to it. The invalid curriculum will be removed from the website of Euroakadeemia.
37. The documentation related to curriculum amendments will be stored in the faculty and the Department of Academic Affairs and it will be the basis for preparing schedules, financial planning and graduation certificates.

#### V. THE CLOSURE OF A CURRICULUM

38. The closure of a curriculum means the termination of instruction on the basis of the given curriculum. Euroakadeemia cannot issue graduation certificates on the basis of a closed curriculum.
39. A curriculum is closed in case it does not comply with the requirements of the Standard of Higher Education, the Government has repealed Euroakadeemia's right to open curricula in the given curriculum group and award respective academic degrees and diplomas.
40. The closure of a curriculum may be initiated at the request of the faculty in case there is no instruction conducted in the given curriculum.
41. The curriculum committee will submit a proposal to the Senate on the termination of admission within one month (1) after receiving the respective proposal from the faculty. With the Senate approval, the faculty will make a proposal to the board of Ühing to close the curriculum with an explanatory note explaining the reasons for closing the curriculum.
42. The termination of admissions in the given curriculum is decided by the board of Ühing within one (1) week after receiving the respective proposal. The closure of a curriculum is decided by the board of Ühing.
43. Students studying in the curriculum as externs are provided the opportunity to continue their studies in a curriculum of a related field of study.
44. In case the curriculum is terminated due to the reason defined in clause 39 and there are students studying in the given curriculum, the head of the faculty will arrange the transfer of students to

another curriculum or in cooperation with the Ministry of Education and Research provide the students with the opportunity to continue their studies in the same or another higher education institution in the same or similar field of studies pursuant to § 16<sup>1</sup> subsection 12 of the Professional Higher Education Act.

45. The termination of admission in the closed curriculum is announced on Euroakadeemia website.
46. Following the closure of a curriculum, it is archived on ÕIS and in the archive of Euroakadeemia and the closed curriculum will be removed from the website of Euroakadeemia.

## VI. FINAL PROVISIONS AND RESPONSIBILITY

### 47. Responsibilities

- 47.1. The compiler of the curriculum – the preparation of the curriculum and the supplementary materials.
  - 47.2. Head of curriculum – the coordination of the implementation, amendment and development of the curriculum. Responsible for the compliance of the content and form of the curriculum with the Standard of Higher Education, the Universities Act, Professional Higher Education Act, the curriculum statute of Euroakadeemia and other normative documents and also for the implementation of the curriculum.
  - 47.3. The faculty (dean or deputy dean or faculty coordinator) – initiating the opening of a curriculum, preparing the study prior to opening a curriculum, the preliminary application of a curriculum, drafting the curriculum project, applying for the closure of the curriculum.
  - 47.4. The council of the faculty – approving the preliminary application of a curriculum, making proposals for curriculum amendment and development;
  - 47.5. Curriculum committee – evaluating the preliminary application for opening a curriculum, analysing and evaluating the curriculum amendment and closure application.
  - 47.6. The Department of Academic Affairs – responsible for the correct entry of the curriculum in EHIS and ÕIS, keeping the register of the curriculum registration, respective amendments etc, storing and archiving closed or invalid curricula.
  - 47.7. The Senate – approves the curriculum opening, amendment and closure applications and makes proposals to the board of Ühing with regard to opening, amending or closing a curriculum.
  - 47.8. The board of MTÜ Eesti Euroinfo Ühing - approves the opening, amendment and closure of a curriculum.
  - 47.9. The implementation of the statute is supervised by the Vice-Rector of Academic Affairs.
- ### 48. The implementation of the curriculum statute
- 48.1. „The Opening, Preparation and Amendment of Curricula at Euroakadeemia” approved by the Euroakadeemia Senate decision of August 23, 2013 is declared invalid.
  - 48.2. The statute is approved by the Euroakadeemia Senate decision of December 16, 2015 and takes effect on January 1, 2016.
  - 48.3. The statute is amended by the Euroakadeemia Senate decision of February 16, 2016.

EUROAKADEEMIA  
 FACULTY OF ENVIRONMENTAL PROTECTION

CURRICULUM OF MASTER IN ENVIRONMENTAL PROTECTION

SUBJECT SYLLABUS

1.	NAME OF THE SUBJECT (in English)	
2.	NAME OF THE SUBJECT (in Estonian)	
3.	SUBJECT CODE	
4.	VOLUME (ECTS/EAP)	
5.	POSITION IN CURRICULUM	
6.	RESPONSIBLE FACULTY	
7.	RESPONSIBLE INSTRUCTOR/ qualification	
8.	VISITING INSTRUCTOR/ qualification	
9.	OBJECTIVES OF THE SUBJECT 4-6 objectives	<p><i>For example:</i>  <u>Provide</u> diverse knowledge .....</p> <p><u>Create</u> holistic overview ..... of ..... role/importance....</p> <p><u>Give</u> necessary theoretical knowledge/practical skills .....</p> <p><u>Assure</u> sufficient preparation for.....</p>
10.	LEARNING OUTCOMES/ STUDY RESULTS	<p><i>The general and special competences acquired during the instruction, which the student is capable of demonstrating after the instruction. The competences must be trackable, measurable and assessable.</i></p> <p><u>Knowledge:</u> acquired factual knowledge (know, remembers, describes, recognises), interpretation (comprehends, explains, brings examples, concludes), implementation (solves exercises, applies theory in practice), analysing (sorts, compares, differs, collates), synthesising (creative solution of the problem, compilation, setting up the hypothesis, plans), estimation (decides, reasoning, explains the solution, dissertates, opposes, values).</p> <p><u>Skills:</u> can do, does, executes, prepares</p> <p><u>Attitudes:</u> which shifts in students' beliefs, values and attitudes are expected? E.g. notices, acknowledges, admits, comprehends, accredits</p> <p><u>Inter-specialty skills:</u> E.g. creativity, ethnicity, leading, communication, cooperation.</p>
11.	FORM OF INSTRUCTION	<i>(compulsory attendance in the classes, lectures, seminars, e-learning, independent work, assignments, practical work, etc.)</i>
12.	INDEPENDENT WORK	<i>list of independent work, instruction, assignments</i>
13.	ASSESSMENT METHODS	<i>Pass-fail assessment/examination/combined, tests, assignments</i>

14.	ASSESSMENT TIME	<i>Estimated time of final assessment</i>
15.	EVALUATION CRITERIA	
16.	COMPULSORY AND OPTIONAL LITERATURE	<i>COMPULSORY:</i> <i>SUGGESTED:</i>
17.	ADDITIONAL INFORMATION	

LECTURE PLAN INCLUDING LECTURES, SEMINARS, OTHER FORMS OF INSTRUCTION AND  
 INDEPENDENT WORK AND ASSIGNMENTS BY THEMES

No.	Theme	Volume	Instructor
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
	TOTAL		

<b>AUTHOR OF THE SYLLABUS</b>	
<b>CHIEF OF THE CURRICULUM</b>	
<b>CONFIRMATION OF THE FACULTY COUNCIL</b>	